

Reminder to all Transport Carriers:

EMPTY CONTAINER RETURN POLICY

Montreal Gateway Terminal Services' (Sections 62 and 77) policy on the return of all empty containers shows that containers delivered to our terminal are to be in "Ready to Use" condition.

The following steps must be taken to ensure compliance with this procedure:

- 1 – Hazardous placards must be removed**
- 2 – All packaging materials inside the container must be removed**
- 3 – The interior of the container must be inspected and swept for debris prior to return**
- 4 – Container must be odor free and steam cleaned if warranted**
- 5 – Visible evidence of spills must be steam cleaned if warranted**
- 6 – Holes and all other *minor and / or significant* damage evident on container(s) must be reported to the trucking supervisor at the time of delivery.**

Failure to meet these requirements will result in terminal charges issued to the delivering transport company. **The \$450.00 fixed fee which will be issued includes all costs related to additional movements required to relocate the damaged and / or soiled container**

The transport company's driver will be required to complete the below form, providing a *signed confirmation* that the empty container returned to the terminal property is in the required "Ready to Use" condition.

Please distribute the above information to all drivers entering Sections 62 and 77 as the completion of this declaration will be required upon delivery.

CARRIER DECLARATION	
(Operator and Carrier Name).....	
Has read and understands the above Empty Container Return Policy and confirms empty container number is being returned in acceptable "ready to use" condition. By signing this declaration the Operator / Carrier assumes full responsibility for any false declaration of cleanliness and damage free which will result in the Operator / Carrier being invoiced for \$450.00 for relocating costs resulting from failure to return the container in an acceptable condition and having neglected to advise the Terminal Supervisor.	
	Date
Damage to Container : (N) (Y).....	
Carrier Name	
Driver Name	
Operator Signature	