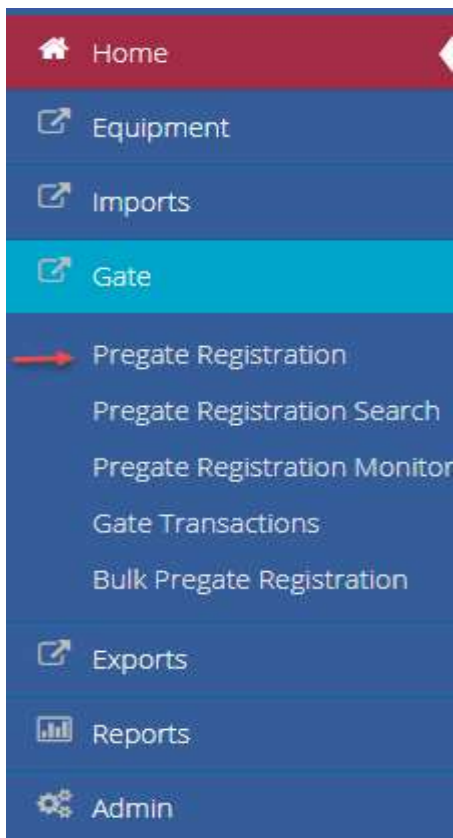


TRAINING GUIDE-LYNX

CSP- PREGATE REGISTRATION

This screen allows users to submit requests to create appointments.

From the **Gate** Menu, click on “**Pregate Registration**” :



The **Pregate Registration** form will appear;

The screenshot shows the MGT Customer Service Portal interface. The left sidebar contains navigation links: Home, Equipment, Imports, Gate, Pregate Registration, Pregate Registration Search, Pregate Registration Monitor, Gate Transactions, Bulk Pregate Registration, Exports, Reports, and Admin. The main content area is titled 'Pregate Registration' and includes a breadcrumb trail: Home > Gate > Pregate Registration. Below the breadcrumb, there is a 'Trans Type:' dropdown menu with 'Drop Off Empty' selected. A red circle with the number '1' is next to this dropdown. Below the dropdown, there is a list of transaction types: Drop Off Empty, Drop Off Export, Pickup Empty, Pickup Import, and Through Container. A red circle with the number '2' is next to this list. Below the list, there is a form with several fields: Date (mandatory, marked with a red asterisk), Trucking Company (mandatory, marked with a red asterisk), Driver Id, Seal Number, Container (mandatory, marked with a red asterisk), Container ISO, and Line ID. A red circle with the number '3' is next to the 'Submit' button. Below the form, there is a blue text box that reads: 'By pressing Submit, you acknowledge the container is clean and not damaged.'

1. The user must select the **Transaction type** desired among these :
 - a. Drop Off Empty : Bring an Empty in the Terminal
 - b. Drop Off Export : Bring a Container to Export
 - c. Pickup Empty : Pickup an Empty Container
 - d. Pickup Import : Pickup a Container of Import
 - e. Through Container : A Container that will pass through the Terminal without any transaction associated.
2. Fill the required fields, based on the transaction type selected. The red * means that the field is mandatory
3. Click on the Submit button to validate and save the transaction.

If everything is OK, the system will create the appointment and will generate an appointment number. If not, then the system will display an error message.

Pregate Registration

Home > Gate > Pregate Registration

Trans Type:
Through Container

Through Container

Date: * 01/11/2019 Container: * 900

Trucking Company: * CONT TRUCK TRANSPORT (42)

Driver Id:

Submit Reset

OK: Successfully Added the Pregate Registration Number: 632

Print Ticket Summary

Pregate Registration

Home > Gate > Pregate Registration

Trans Type:
Drop Off Empty

Drop Off Empty

Drop Off Empty

Date: * 01/11/2019 Container: * A123456

Trucking Company: * CONT TRUCK TRANSPORT (42) Container ISO: 48DV - 40' Dry van 8'6"

Driver Id: Line ID: CMA CGM (Canada) Inc : CMA

Seal Number:

By pressing Submit, you acknowledge the container is clean and not damaged.

Submit Reset

Error: message-id = gate.ctr_not_found message-text = Container A123456 not found.

The Ticket Summary:

Ticket Summary			
Transaction: 633		Created By: MGTTRUCK1	
Transaction Type: TC		Created: 01/11/2019	
Date:	01/11/2019	Container:	900
Trucking Company:	45QC	Container Owner:	
Driver Id:	null		
Print Summary		Cancel	